

Full Name

Alberta Berntsen

Subject	Status	Start Date	Due Date	Actual Work Hours	Estimated Work Hours
Take Forklift to Service Center	Completed	2/19/2020	3/5/2020	20	19
Get Design for Shipping Return Labels	Deferred		3/6/2020	0	15
Rollout of New Website and Marketing Brochures	Deferred		3/6/2020	0	17