

Full Name					
Carolyn Baker					
Subject	Status	Start Date	Due Date	Actual Work Hours	Estimated Work Hours
Replace Desktops on the 3rd Floor	Not started		3/7/2020	0	17
Approve New Online Marketing Strategy	Waiting for someone else	2/26/2020	3/6/2020	18	12
Collect Customer Reviews for Website	Deferred		3/6/2020	0	18